

# Bylaws of the Internet Society, Mumbai Chapter

## Article I. - Name


- This organization shall be called the Internet Society, Mumbai Chapter (ISOC Mumbai).

## Article II. - Purpose

- The chapter will serve the Internet Society's purposes by serving the interests of a local community through a local presence, focus on local issues and developments, and use of local languages.
- This Chapter will serve persons who live or work in Mumbai and its adjoining geographic areas within the state of Maharashtra. Such service will be rendered in a manner which is consistent with the mission and principles of the Internet Society
- The Internet Society charters this Chapter. These bylaws neither supersede nor abrogate any of the Bylaws of the Internet Society that regulate chapter affairs.

## Article III. - Membership

- All members of a chapter shall also be members of the Internet Society. Membership is not necessary, however, for participation in activities of the society or its chapters.
- All individuals and organizations falling within the defined scope of the chapter shall be eligible for membership without discrimination.

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- Membership in the Chapter shall be open to all Internet Society members in the locality served by the Chapter. The Chapter may request payment of local dues, the amount of which will be determined by the Executive Committee.
  - Student membership shall be open to all full-time students; student membership dues shall be determined by the Executive Council, but shall not exceed 75 percent of regular member dues
  - Every new and existing member/volunteer is expected to follow the terms and clauses of ISOC India Mumbai Volunteer Charter. The Charter is an addendum to the Chapter by-laws. The Chapter Volunteer Charter can be accessed [here](#).

#### **Article IV. - Officers**

- The officers of this Chapter shall be: Chair, Vice Chair, Secretary, and Treasurer.
- The officers shall be elected at the meeting prior to the annual Election (or Business) meeting. They shall take office immediately upon election and serve until their successors are elected.
- In case of any resignations, the Executive Council will decide on the necessity of an election by holding an extraordinary meeting is necessary. If so, the officer(s) so elected will serve only till regular annual Election meeting is held.
- If an officer intentionally breaches the ISOC code of conduct persistently, then a motion of no-confidence can be initiated against the concerned person. The concerned officer will be provided with an opportunity to defend himself.

#### **Article V. - Duties of Officers**

- The Chair is the principal officer and is responsible for leading the Chapters and managing its activities in accordance with the policies and procedures of the Internet Society and these bylaws. The Chair shall preside at all meetings of this Chapter and of its Executive Council.
- With the advice of the Chapter's Executive Council, the Chair shall appoint all members of committees of this chapter and all Committee chairmen.

- The Vice Chair shall preside at meetings in the absence of the Chair.
- The Secretary shall keep the minutes of all Chapter and Executive Council meetings. Other duties of the Secretary include:
  - Preparation of the Chapter's Activity Report and submission of this report to the Internet Society Headquarters.
  - Notification to the Internet Society of any changes in the elected officers of the Chapter.
  - Submission of any proposed amendment of the bylaws to Internet Society for approval.
- The Treasurer shall collect dues, pay all bills, and maintain the Chapter's financial records. The duties of the Treasurer shall also include:
  - Preparation of the Chapter's Annual Financial Report for presentation to the Chapter at the Annual Election meeting.
  - Completion and submission of the Annual Financial Report to the Internet Society.

## **Article VI. - Executive Council**

- The Executive Council shall consist of the present Chapter officers, the immediate Past Chair, the chairmen of all committees, and up to five (5) At Large members.
- The term of the members of the Council shall coincide with the terms of the officers. They shall take office on the first day of the fiscal year and serve for one year.

## **Article VII. - Standing Committees**

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- The Standing Committees of the Chapter shall be Program and Membership Committees.
  - The Program Committee shall plan and make arrangements for the technical programs of the Chapter's meetings in accordance with the membership's interests and the aims of the Chapter as set forth in Article II.
  - The Membership Committee will screen all Membership Applications and decide on them.
  - Based on interest of chapter members, the Executive Council can establish other standing committees in accordance with the principles and objectives of the Internet Society.

### **Article VIII. - Temporary Committees**

- With the advice of the Chapter Executive Council, the Chair may appoint temporary committees when appropriate.
- A Nominating Committee, consisting of at least three members of this Chapter, at least two of whom shall not be members of the Executive Council, shall be appointed by the Chapter Chair at least two months prior to the Elections.
- An Audit Committee shall be appointed by the Chapter Chair at the close of the fiscal year to assure the accuracy of the accounting of the Chapter's funds for the year. This Committee should also verify the accuracy of the Financial Report prepared by the Treasurer for submission to the Internet Society.

### **Article IX. - Meetings**

- The Chapter shall hold meetings (physically or electronically) only in spaces that are open and accessible to all members of the Society.
- The Annual Business meeting shall be held at the last meeting of the program year [1<sup>st</sup> April to 31<sup>st</sup> March]. At this meeting, the Secretary and Treasurer, shall present a report. Also, the election of officers shall be held

in the meeting prior to the Annual Business meeting and the Chair shall announce the results of the election of officers for the coming year.

- Notices of the place and time of all meetings shall be distributed to all members at least two (2) weeks prior to any meeting, by Internet mail or by oral or written notice duly served on or mailed.

## **Article X. - Disbursements and Dues**

- Disbursements from the Treasury for Chapter expenditures shall be made by the Treasurer with authorization of the Executive Council and shall be included in the minutes of its meetings.
- Dues shall be fixed annually by the Executive Council.

## **Article XI. - Amendment and Voting Procedures**

- All proposed changes to these Chapter Bylaws need to be approved by the Internet Society before being presented to the Chapter membership for a vote.
- Voting can take place in person, by mail ballot, or electronically
- No official business of the Chapter shall be conducted unless a quorum of the Chapter is present or reached or informed.
- A quorum of the Chapter shall be defined as fifty (50) percent of the membership of the Chapter or at least thirteen (13) members, whichever is greater.
- A simple majority of the members present and voting shall be required to carry a motion.
- To vote on the Bylaws or to initiate a motion of no-confidence against a concerned officer, the Chapter should have a quorum (fifty (50)% of

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the members present unless specified otherwise) and the action will be passed by a plurality of affirmative votes (majority of those voting yes or no).

- Officers will be elected by a plurality of votes.
- If the election is conducted by mail ballot or electronically, sufficient ballots must be returned to have a quorum.

## **Article XII. - Dissolution of the Chapter**

- Dissolution of this Chapter by consent of the members shall consist of unanimous agreement of all its officers together with a majority vote at a meeting which has been publicized in advance to all members of the Chapter for the purpose of taking this vote.
- Should this Chapter be dissolved, its assets shall be transferred to an appropriate not for profit organization promoting the interest of internet in India